

Enrolment

Prior to enrolling on a course/exam, please check our website for suitability/entry requirements.

Simply complete the enrolment form and send to Customer Services at TWI Training & Examination Services in Great Abington or Middlesbrough. It is important that a separate enrolment form is completed for each booking - photocopies may be used.

Please note that no statement made by TWI Training & Examination Services can be construed as implying that any preferential treatment regarding examinations conducted by TWI would be given if TWI training services are also used.

A discount of 5% is offered to members of The Welding & Joining Society attending scheduled training courses in the UK.

Employees of TWI Industrial Members are offered a 25% discount on scheduled training and examinations in the UK. Please indicate your status on the event enrolment form.

A discount of 5% is also offered to members of the Institute of Mechanical Engineers enrolling on the scheduled Structural Integrity course.

Payment of Fees

Full payment and/or Company Order Number must accompany this enrolment form to confirm a booking. Enrolments received without payment/order number will be treated as provisional which does not guarantee a place.

In the case of late enrolments, payments must be made immediately.

Payment may be made by cheque, credit card - Mastercard, Eurocard, Visa, American Express are accepted - debit card, banker's draft or bank transfer.

Please note that both UK and overseas students are required to pay VAT on all training and examinations in the UK.

Cancellation

In the event of cancellation by you, the event fee and the accommodation fee (if applicable) will be returned less a cancellation charge of 20%. If less than 14 days' notice is given by you, TWI reserves the right to retain the whole fee. TWI reserves the right to cancel and/or reschedule any event for any reason including insufficient registration or illness of lecturers. TWI will ensure maximum possible notice is given to the attendees and reserves the right to substitute lecturers and modify the course details as required.

Accommodation

Hostel style en-suite accommodation is available at TWI in Great Abington at a rate of £67.00 plus VAT per night for dinner, bed and breakfast.

TWI can give you information on local hotels and guest houses near all our centres.

We can provide special facilities for the disabled and also cater for religious and dietary needs. Please indicate your requirement on the enrolment form.

Refreshments/Lunches

These are included in the course fee and vary according to the venue.